



Green Spaces Alliance

Community Gardens Network

Guidelines for Letters of Support

Letters of support are required for each new community garden project application for funding. Informed neighbors are vital to the initial establishment of community gardens and protection of garden projects over time. Neighbors to the garden site can make or break community efforts. These neighbors are not active participants in the garden; they passively support their neighbors efforts by keeping an eye out for trouble, informing garden members of issues like water leaks, and making accommodations for obstacles such as delivery trucks. Letters of support come from neighbors who have a clear view of the garden site and have a keen interest in making sure that the view outside their window is pleasant and the space outside their door is functional.

Each new garden funding application must contain at least three (3) letters of support.

Required components of each letter

1. Name, home address, and contact information of supporter.
2. Name and proposed location of community garden.
3. Indication that the proposed garden is within view from the supporter's home.
4. Indication that the supporter has no objections to the establishment of a garden in the proposed location.
5. Recognition that the garden is designed, installed, and maintained for and by members of the neighborhood and may experience typical, seasonal lulls.
6. Recognition that the community group is applying for garden start-up funds from Green Spaces Alliance and that acceptance of any funds implies that the garden will be maintained by the community group for a minimum of five (5) years.
7. Signature of supporter
8. Date