

Green Spaces Alliance Community Garden Funding



2012 Community Garden Program Overview

Green Spaces Alliance encourages the development of community gardens throughout San Antonio. The keystone of our program is sustainability, facilitating gardens that will benefit neighbors and neighborhoods for years to come. The Green Spaces Alliance Community Gardens Program began in 2006. Already 32 gardens are members of the network and many more gardens have sprouted in and around San Antonio. In 2012, Green Spaces Alliance plans to assist five to eight new groups in organizing, planning, developing, and maintaining a neighborhood garden. Your project could be one of them. This award jump-starts garden efforts with guidance, resources, and some funding.

Applications will be accepted on a rolling basis from January through October. Applications received after October 26, 2012, may be considered for 2013 funding. Early application is recommended as funding is limited. Selected groups may be funded with up to \$6,000 for eligible costs to construct and install the garden. All funds awarded will only be disbursed in accordance with the approved budget and agreed upon reimbursement procedures. Applicants not selected initially may update and resubmit their applications in subsequent seasons.

Eligibility:

Organized unincorporated groups, neighborhood associations, non-profit corporations, and public institutions may apply for garden funding when they have:

1. Minimum of five (5) unrelated (by family or employment) core members.
2. Land located within a neighborhood and within walking distance from homes of garden members.
3. Access to water on the proposed site.
4. Deed, lease, or use agreement for the proposed site as a community garden for a minimum of five (5) years.
5. Site located within San Antonio, Texas.

Important Dates:

Applications Open: January 1, 2012

Informational Meetings*: Wednesday, February 15, 6pm, Green Spaces office
Wednesday, July 18, 6pm, Green Spaces office

*New groups are required to attend, learn about the program, and get advice on application/garden components.

Interest Forms Due: as soon as intention is known or at least 2 weeks prior to application submission

Application Due Dates: rolling January 1 – October 26, 2012

Assessment Meetings Scheduled: 2-3 weeks after receipt of application

Selections Notified: 6-10 weeks after receipt of application

Finalize Paperwork: 2 weeks after notification of selection

Annual Report: December 15 every year

Application Instructions:

1. Submit one original copy of application and all support materials.
2. Applications may be submitted by mail, in person, or digitally in PDF format.
3. Faxed applications will not be accepted.
4. Contact Green Spaces by phone to confirm delivery of all application components.
5. All entries become the sole property of Green Spaces Alliance and will not be returned. Green Spaces Alliance reserves the right to publish submitted materials.

Rules of Participation:

1. Applications will be evaluated by Green Spaces Alliance Staff and selected by its Community Garden Committee.
2. Applicants must satisfy all application requirements. Incomplete applications will not be considered.
3. Open to any group desiring a garden within the city limits of San Antonio, Texas.
4. Applicants will be notified by email to the email address provided during the application process.
5. Selected applicants will be required to sign funding agreements.
6. All funding awards are subject to verification of eligibility and compliance with the terms of these agreements.

Eligible Garden Costs:

1. Eligible costs for construction of the garden include site preparation, soils, amendments, mulch, bed form materials, path materials, plant materials, tools, fencing, lighting, irrigation, furniture, garden signage, and shelters.
2. Labor or administrative activities are not eligible costs.
3. The proposed budget shall be submitted using the Excel spreadsheet provided by GREEN SPACES ALLIANCE.

Funding Award Requirements:

Recipients must...

1. construct the garden in accordance with the approved plan and budget;
2. sign and adhere to a funding agreement;
3. participate fully as members of the Green Spaces Alliance Community Garden Network;
4. demonstrate continued community support and garden maintenance;
5. provide a service to the community and/or share resources with another garden;
6. prepare and deliver an annual report to Green Spaces Alliance by December 15 of each year;
7. place a sign at location that acknowledges funders and indicates that the garden is part of Green Spaces Alliance Community Garden Network; and
8. send at least one representative to a minimum of three (3) GREEN SPACES ALLIANCE community garden workshops, or other garden-related workshops every year.

For Application Forms, Information, and Digital Submission:

www.greensatx.org

Angela Hartsell, Program Manager
(210)222-8430 ext.303 or angela@greensatx.org

Michelle Gorham, Assistant Program Manager
(210)222-8430 ext.307 or michelle@greensatx.org

Application Mailing Address:

Green Spaces Alliance
Attn: Community Gardens Manager
PO Box 6250
San Antonio, TX 78209

Location for Hand-delivery:

Green Spaces Alliance
Attn: Community Gardens Manager
4901 Broadway, Ste. 211
San Antonio, TX 78209